

26th June, 2015

The Chief Medical Director
National Hospital, Abuja,
Plot 132, P.M.B 425, Central Business District,
Abuja.



ATTN: HEAD OF PROCUREMENT UNIT

Dear Sir,

RE: FREEDOM OF INFORMATION (FOI) REQUEST FOR PROCUREMENT RECORDS AND INFORMATION / RESPONSE TO FUTHER CLARIFICATION

On behalf of Public and Private Development Centre (PPDC) we sincerely apologise for the mix up in the letter sent to you on the 17th of June regarding Procurement records and Information of the under listed projects, Going through our records we realized they were meant for another Organisation .

- Construction of a Block of 10 units of Self Contain-House Officer Quarters
- Completion of Renovation of Hospital Complex

1. However we write pursuant to the provisions of the **Freedom of Information Act, 2011** to request for copies of procurement records for each of the following procurement processes as listed in the out in the 2014 Appropriation Act (see attached).

- EQUIPPING OF THE TRAUMA CENTER
- ESTABLISHMENT OF NATIONAL RADIOTHERAPY CENTRE
- PURCHASE OF INTENSIVE CARE UNIT AMBULANCE AND OTHER UTILITY VEHICLES.

In accordance with the Freedom of Information Act 2011, we hereby specifically apply for copies of the following procurement records and information for the above referred projects.

1. Copy of attendance register at bid opening.
2. Evidence of receipts issued to bidders on submission of bids.
3. Minutes of public bid opening for technical and financial proposals.

4. Copies of the Bids Evaluation Report by the Sub-technical Committee of the Tenders Board
5. Copies of minutes of the meeting of the Tenders Board approving the winning bidder.
6. Copies of bids rejection letters or notices, if any
7. Copies of notices of Acceptance of bids issued by the procuring entity to the successful bidder immediately a winner is selected
8. Letter of notification of award of contract and the contract sum
9. Signed contract document
10. Copies of formal appeal by bidders (Protest letter) and the decision in such appeals/complaints if any.
11. Copies of "No Objection" and BPP Certificate of no objection where applicable
12. Copies of summary of details of contracts published by your ministry or BPP

2. In pursuant to the **Freedom of Information Act (FOI)**, 2011 we request for list of all the contracts awarded by the National Hospital in the Year 2014 and the Procurement Plan within its approval threshold.

We would appreciate it if the documents can be made available to our representative promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the **Freedom of information Act. 2011**.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: **07066618896** or via email: ppdc@procurementmonitor.org

Thank you.

Yours sincerely,



KETURAH GBEFWI

Program Officer

Public & Private Development Centre (PPDC)